

Community College of Philadelphia

The Path to Possibilities™

OFFICE OF ACADEMIC AFFAIRS
MEMORANDUM

TO: Donald Generals
FROM: Judith Gay
DATE: December 1, 2014
SUBJECT: Institution-Wide Committee Meeting – September 22, 2014

The Institution-Wide Committee met on Monday, September 22, 2014 and the following actions were taken:

The Committee considered the:

(a) Policies and Procedures No. 151 — Rationale for Revisions, P&P 151 changes, and P&P 14 changed.

Action taken:

1. To recommend the revisions to Policy and Procedures No. 151, as amended, to include the use of nicotine-delivery systems. The motion passed.

(b) Policies and Procedure No. 204 — Rationale for Revisions, P&P 204 changes, and P&P 204 changed.

Action taken:

1. To recommend the revisions to Policy and Procedures No. 204, as amended, to strengthen internal controls and establishes timelines for Petty Cash Usage (P&P 204). The motion passed.

c: John Jones
Pamela Gallimore

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